



Curatorial Internship Spring 2025

Tudor Place Historic House & Garden is offering a **Curatorial Internship** that will provide experience in research, content development, writing exhibit text and image and object selection to create a pop-up exhibit and program that will occur in May 2025. Part of the site's Tudor Nights series, this program will follow a theme selected with guidance from the curator. The intern will also have the opportunity to write an article on the chosen theme that will be published in the site's newsletter and on its website.

Primary Responsibilities:

- Design Tudor Nights program, from inception to completion, by conducting research, writing text labels, selecting images and objects and determining pop-up exhibit layout under guidance of Curator
- Develop script that will be used by team members to deliver the program content to visitors
- Attend the Tudor Nights program and lead one of the primary stations
- Assist in other curatorial and programming duties as time permits

Qualifications:

- Must be a student currently enrolled in a graduate degree program in museum studies, history, archives or related field
- Must have demonstrated outstanding research and writing skills, especially related to creating concise historical content
- Ability to work independently
- Knowledge of Microsoft Office
- Knowledge of museum best practices a plus

Schedule & Logistics:

- Approx 15-20 hours/week with a flexible schedule Monday-Friday (9:00 a.m.- 4:00 p.m.) with option for remote work; total number of hours dependent on credit requirements of student's academic institution if credit is being sought for the internship
- Approximate dates of internship are January 2025 to May 2025
- Interns are eligible to receive a Museum Shop discount and free on-site parking.

Stipend: \$1800

To Apply:

Submit a resume and cover letter to Rob DeHart, Curator, at rdehart@tudorplace.org with subject line 'Curatorial Internship' by November 1, 2024. No phone calls please.

For more information about Tudor Place and our programs, please visit www.tudorplace.org.