



MUSEUM TEACHER ANNOUNCEMENT

WEEKDAY & WEEKEND AVAILABILITY

Tudor Place, a historic house museum in Georgetown, seeks individuals to work as independent contractors in the role of Museum Teacher. Museum Teachers lead engaging school, youth, family and adult programs focusing on 18th – 20th century life in Washington, DC. These programs include both garden and house tours, as well as family programs for Easter, Halloween and more. School and youth programs primarily focus on the cultural lifestyle of residents, the garden and the architecture of the historic house.

Program Duties

- Greet groups at the Front Gate and Visitor Center
- Prepare classroom space for hands-on workshops, including setup and cleanup
- Lead groups in hands-on workshops and programs (Tudor Tots, school groups, Girl Scouts)
- Lead engaging tours of the historic house
- Assist with preparing and serving teas for Tea and Tour programs
- Assist with large-scale public programs (*Eggstravaganza!*, Trick or Treat)

Program Schedule

- Programs are scheduled Tuesday–Sunday, within the hours of 10:00 a.m.– 5:00 p.m.
- Programs are scheduled February–December (in all types of weather).
- Museum teachers are expected to commit to a minimum of two programs per month. Additional hours may be available based on scheduling.
- Must be available for training session on **Saturday, September 28, 2024, 9:00 a.m.– 12:00 p.m.**
- Additional training will be provided throughout the year.

Qualifications

- Excellent interpersonal and oral communication skills
- Prior teaching, childcare or museum education experience
- Flexibility and enthusiasm for working with pre-K-8th grade students
- High School diploma required; some college preferred
- Knowledge of architecture, American history, decorative arts or horticulture a plus



Fees & Logistics

- Museum Teachers will be paid \$65 per program/training session; each program requires approximately three hours of work.
- Museum Teachers must pass a background screening, provide a completed W-9 and sign an Independent Contactor Agreement.
- Museum Teacher contracts are on a yearly basis. Museum Teachers who receive positive evaluations will normally be afforded an opportunity to continue as a Museum Teacher the following year.
- Free, on-site parking is available.

Send a resume, cover letter and two professional references to education@tudorplace.org with subject line "Museum Teacher application" by Friday, August 30, 2024. Please indicate availability for September 28 training session.